Human Resource Manager,

Human Resource Department,

39A Wrightson Road,

Port of Spain.

Dear Sir/Madam,

I would like to apply for the position of pharmacist at Massy Stores Pharmacy. The position will enable me to capitalize on my professional experience while allowing me to progress in my career.

Through the degree program, I was able to practice in various pharmacy dispensaries such as Superpharm Limited and Massy Stores Pharmacy. These sites have taught me fundamental skills in OTC prescribing, counseling and dispensing. At these sites, I was able to become familiar with various brands and I developed critical communication skills such as the ability to listen carefully and check that the information that I provided was understood.

I am presently employed with the Tobago Regional Health Authority. However, I view employment at your establishment as an opportunity to achieve my career objectives and demonstrate my ability to boost sales by providing customers with the ultimate customer service experience.

I am a self-motivated individual with an appreciation for patient-centred care and the counselling process. I understand the value of community pharmacists and the essential and dynamic role they play in the health care of patients.

Thank you for considering my application. I look forward to the opportunity to discuss it further at an interview.

Kindly view my attached resume.

Yours respectfully,

Paige Cher-Marie Clarke

**Employment History:**

1. Tobago Regional Health Authority (**presently**)
   1. **Position**: Pharmacist
2. **Eric Williams Medical Sciences Complex (May 2015 – February 2017 )**
   1. **Position:** Pharmacist
   2. **Position:** Customer Service Representative
3. **Wellness Pharmacy (21 February, 2013 – December, 2014)**
   1. **Position Held:** Pharmacy Clerk
4. **Cellular United Limited (2 August, 2010 – 15 August, 2012)**
   1. **Position:** Customer Service Representative
5. **Bishop’s Centenary College (St. Cecilia’s) (September 2009 – July 2010)**
   1. **Position: Teacher**
6. **Caribbean Limo & Cab Services Ltd (Oct 2008 - June 2009)**
7. **Position:** Chief Dispatcher
8. **Skills Acquired:** Computer Literacy, Dispatching, File Organizing, and Generating Payrolls

**Qualifications:**

**University of the West Indies (UWI):**

* **Bachelor’s Degree in Pharmacy** at the University of the West Indies
  + **Degree GPA**: 3.5

**College of Science, Technology & Applied Arts of Trinidad and Tobago (COSTAATT):**

* **Associate Degree in Biology**

**Interests/ Hobbies:**Natural sciences, travelling

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| **References:** | |
| 1. Mr. Alvin Solomon   Profession: Pharmacist  Tobago Regional Health Authority  Contact: 363-2194 | 1. Mrs. Michelle Ramsay-James   Profession: Senior Pharmacist  North Central Regional Health Authority  Contact: 709-9417 |